

## **FAMILY AND YOUTH MINISTER POSITION DESCRIPTION**

University City Church of Christ  
4626 NW 8<sup>th</sup> Avenue  
Gainesville, Florida 32605  
(352) 372-4911

### **PURPOSE AND GOALS:**

The purpose of this position is to provide encouragement, education, and spiritual guidance to the families and children of the congregation at the University City Church of Christ in Gainesville, Florida, helping to deepen our conviction and increasing our zeal in service to the Lord. The goal is to educate, guide and direct, and counsel these members of the congregation so that one day the future of the Church will be firm in its fundamental beliefs.

### **POSITION DESCRIPTION:**

The Family and Youth Minister is employed by the University City Church of Christ and serves under the leadership of its elders. The Family & Youth Minister will have the support of the Youth, Lads to Leaders, and Children's Ministry Deacons. The purpose of these three deacons is to foster good relationships between the members of the church, elders, and the Family and Youth Minister. The Family and Youth Minister will meet quarterly or as needed with these deacons and utilize these relationships as a resource in his ministry. This relationship should be the first line of inquiry to resolve issues.

The Family and Youth Minister will develop, implement, and oversee a comprehensive program of care, evangelism, education, spiritual growth and service opportunities for families with nursery through high school aged children.

### ***Responsibilities in Family Ministry:***

1. Develop small group curriculums based upon relevant topics/issues that pertain to young Christian families.
2. Equip parents with the skills and tools to instill a Biblical world view to their children, so that they develop their own faith and a heart for God.
3. Provide counsel for families as needed.
4. Coordinate family-centered activities and events throughout the year.
5. Coordinate a biannual marriage or parenting-focused workshop.

***Responsibilities in Children's Ministry (nursery age through 5<sup>th</sup> grade):***

1. Oversee and coordinate educational curriculum.
2. Work with respective deacons to train, equip and develop leaders and volunteers working in this ministry for:
  - a. Classes
  - b. Children Training for Worship
  - c. Lads to Leaders
3. Develop and coordinate Vacation Bible School each summer, alongside the VBS committee.
4. Seek input quarterly from a parent involvement committee which includes the deacon of children's ministry.

***Responsibilities in Youth Ministry (6<sup>th</sup> grade through 12<sup>th</sup> grade):***

1. Organize, recruit, train, equip and develop leaders and volunteers working in this ministry.
2. Oversee and coordinate educational curriculum.
3. Attend at least one youth minister's training lectureship per year.
4. Seek input quarterly from a parent involvement committee which includes the deacons of youth and Lads to Leaders ministry.
5. Coordinate and distribute a quarterly calendar for youth activities.
6. Promote unity among other area churches of Christ youth programs.
7. Plan/organize/chaperone trips to regional youth rallies, including SonQuest.
8. Develop and maintain youth minister internship program, if applicable.
9. Plan all youth activities including devotionals, service projects, mission trips and worship participation for the young men.

**ADMINISTRATIVE DUTIES:**

1. Ensure all students and/or newcomers are personally welcomed and introduced to our youth and young families, creating and maintaining a welcome package.
2. Maintain regularly scheduled office hours.
3. Plan and present classroom lessons for Sunday a.m. and Wednesday p.m. services.
4. Prepare a yearly budget with assistance from the Children's, Lads to Leaders, and Youth Deacons.
5. Preach periodically per quarter as scheduled by the ministry team.
6. Perform background checks for all volunteers involved with all church sponsored activities relevant to this ministry.
7. Develop safety policy and procedures for all classrooms and all church sponsored events relevant to this ministry.
8. Submit bulletin announcements weekly for family and youth events.

9. Coordinate all activities and programs relevant to this ministry.
10. Plan and lead Florida Bible Camp session for the University City Church of Christ congregation.
11. Communicate all activities relevant to young families and youth group members on a regular basis.
12. Meet with principle staff and leaders following major events and maintain a binder of notes for reference when planning and budgeting for the next year.
13. Maintain and update medical records and permission slips annually.

Come be a part of the Lord's work in Gainesville, FL! University City church of Christ is looking for a full-time Family & Youth Minister to join our dynamic ministry team; including our full-time Evangelism Minister, College Minister, and Recovery Minister. We are an established congregation of 325+ members located right in the heart of north central Florida. We are seeking a Family & Youth Minister who will inspire our families to love and serve the Lord, engage with other ministries led by our members, and reach outward into the community to bring others to Christ. The ideal candidate will have strong marriage and parenting skills with experience in youth and family counseling. This ministry will focus on building Christ centered marriages, strong unified families and a dynamic youth program. Having a gift of energy and love towards our middle and high school students is a high priority as they grow in faith and love through this turbulent time of life. The Family & Youth Minister will have the support of the Youth, L2L and Children's Ministry Deacons who will serve in an advisory role in the growth of our Youth and Children's Ministry programs. The candidate will have a minimum of 7-10 years of ministry experience and a wife who is actively involved with and supportive of his ministry. Please send resume and cover letter to [familyandyouthministersearch@gmail.com](mailto:familyandyouthministersearch@gmail.com).